



BENWICK PARISH COUNCIL

Minutes of a Meeting of the Benwick Parish Council on Monday 2nd December 2019 in the Church Room of the Village Hall in High Street, Benwick PE15 0XA

- Present:** Cllrs M Chapman (Chair); L Keppel-Spoor; R Few; A Cade; R Taylor; R Smith; A Miscandlon (FDC); B Wicks (FDC), J Richardson (Clerk) and one member of the public
- 148/19-20 Apologies for Absence**
Cllr R Emmitt;
- 149/19-20 Declarations of Interest**
None declared
- 150/19-20 PUBLIC TIME**
Lots of cars parking on grass verges which is churning the areas up. Cars are also parking on footpaths.
Overhanging plants on footpath outside 1A Doddington Road, Clerk to report. **Clerk**
Footpath on Chapel Gardens reported to Clarion by Cllr Wicks
- 151/19-20 Confirmation of Minutes**
It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meetings held on 4th November 2019 and 11th November 2019 **Agreed**
- 152/19-20 Matters Arising**
Hedge outside 1 Doddington Road reported to Highways 06/11/19
- 153/19-20 Police Matters**
Nothing to note for Benwick, 2 additional PC's appointed for the area
- 154/19-20 County & District Councillors Reports**
Cllr Miscandlon reported that the Kingdom contract has been terminated by Peterborough Council, (who will take the work back in house from February 2020), and in turn Fenland too. There is no replacement for this service at present in Fenland
- 155/19-20 Burial/Cemetery**
a) Nothing to update due to adverse weather conditions on Tivoli re the works not completed in the Cemetery.
b) Cllr Chapman is to arrange a date for risk assessment in the Cemetery, to include head stones. **Cllr Chapman**
- 156/19-20 Street Lighting**
a) To provide update and discuss and agree any actions required following Purchase Order submitted to Electrical Testing, and complaints from residents. Electrical Testing have now said that end of February is expected completion date.
b) Requirements regarding ongoing maintenance of the street lights to be considered in budget setting process
- 157/19-20 Benwick LHI 2020-2021**
Feasibility report issued and it was Proposed by Cllr Chapman, and AGREED, to commit funds for the project of £550.42 Clerk to inform **Agreed Clerk**
- 158/19-20 Benwick Christmas Lights**
To discuss contribution to the Benwick Lights Committee with regard to the Xmas tree for the village.
Cllr Taylor explained that unfortunately Benwick Xmas Lights Committee were unable to attend the meeting and the cheque has not been banked yet. If Parish Council feels that funds have not been used correctly then they are willing to pay the money back. No money has been paid for the tree. Benwick Xmas lights would like to keep the cheque and use for next year's tree which has to be ordered in January 2020. It was Proposed by Cllr Chapman, and AGREED, that donation stands and is to be used for 2020 Xmas Tree. Clerk to inform **Agreed Clerk**
- 159/19-20 Clerks & Councils Direct**
It was Proposed by Cllr Chapman, and AGREED, that subscription to Clerk & Councils Direct publication for 2020 at £12 be paid **Agreed**
- 160/19-20 Income & Expenditure**
a) It was Proposed by Cllr Chapman, and AGREED, that members to consider and approve the following accounts for payment **Agreed**

Benwick Xmas Lights	Donation (Retrospective)	£160.00
Tivoli	Cemetery Maintenance	£133.31
CGM Landscapes	Verge Cutting	£44.48
J Richardson	Admin – 24/11/19	£359.04
J Richardson	Expenses reimbursement	£23.80
CommuniCorp	Clerks & Councils Direct Magazine	£12.00
TOTALS		£732.63

b) Clerks report on the November Bank Balances and reconciliation statement is at Appendix 1

c) It was Proposed by Cllr Chapman, and AGREED that a working party meeting be held on 19th December at 19.00 to discuss and agree actions required for budget setting and precept request for 2020/21. **Agreed Clerk**

161/19-20 Planning/Development Refused

F/YR19/0784/F Erect 1 x dwelling (single-storey 2-bed) and the formation of a new access involving the demolition of existing barn Land East Of 26 Doddington Road Benwick Cambridgeshire

162/19-20 Benches Project

Next steps for the installation of 2 benches along the river bank, between the 2 bridges following the successful application for £1074 from Ransonmoor Environment Fund. Occupier of adjacent house written to 16/10/19, response received.

Benches delivered 11/11/19, and H Langford asked to install (Cllr Chapman to discuss), reporting form needs to be completed by end Dec 2019. **Cllr Chapman Clerk**

163/19-20 Mooring

a) To discuss and agree actions relating to the extension of the Mooring and funding opportunities, to include information from Cllr Keppel-Spoor. No progress to be placed on February agenda

b) To discuss and agree actions relating to a request to place miniature boats on the mooring for planting, to include the proposal from Cllr Keppel-Spoor. No progress to be placed on February agenda

164/19-20 Climate change and Cambridgeshire Climate Emergency

Awaiting response re attendance at meeting

165/19-20 Website Accessibility

To discuss and agree the basic check on the website for accessibility problems against the WCAG 2.1 AA accessibility standard, including the next steps and action points highlighted.

It was Proposed by Cllr Chapman, and it was AGREED, that the basic check performed by the Clerk be accepted **Agreed**

It was Proposed by Cllr Chapman, and it was AGREED, that the Action Points highlighted in the basic check be included in an Action Plan, and then investigated by the Clerk and reported on. **Agreed Clerk**

166/19-20 Verge Cutting

No extra grass cuts are required at present

167/19-20 Tour of Cambridgeshire Cycle Race 2020

Tour of Cambridgeshire Cycle Race which will be coming through the village on Sunday 7th June 2020

168/19-20 Operation London Bridge briefing Thursday 13 February 2020

Cllr Chapman Proposed and, it was AGREED, that he attend a briefing for Town & Parish Chairmen and Clerks on Thursday 13 February 2020 between 4.00-5.00pm in the Council Chamber at Fenland Hall. Clerk to inform **Agreed Cllr Chapman Clerk**

169/19-20 Donation

It was Proposed by Cllr Chapman, and AGREED, that £10 be donated to Cambridgeshire Bobby Scheme. Clerk to arrange **Agreed Clerk**

170/19-20 Correspondence

a) Rural Services Network, bulletin (emailed 21/11/19, 26/11/19)

b) FDC Press releases (emailed 11/11/19, 18/11/19)

c) November's Highway Events Diary (emailed 04/11/19)

d) Roadworks & events report 1st - 15th November 2019 (emailed 04/11/19),

Roadworks & events report 16th - 30th November 2019 (emailed 18/11/19)

e) FDC Press Releases (emailed 04/11/19)

f) CAPALC Bulletin November 2019 (emailed 11/11/19)

g) Cambs Police - EE text scam warning (emailed 11/11/19)

h) NALC and LGA launch new guide to tackle loneliness (emailed 18/11/19)

i) Cambridgeshire and Peterborough Minerals and Waste Local Plan: Proposed

Submission Plan Consultation (emailed 18/11/19)
 j) Cambridgeshire Matters Newsletter - November 2019
 k) Scams Update (emailed 23/11/19)
 l) Blitz your winter fuel bills with help from environmental charity PECT (emailed 23/11/19)
 m) Cambridgeshire County Council Climate Strategy Consultation (emailed 23/11/19)

171/19-20 Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 6th January 2020. Items to be included on Agenda should be with the Clerk by Monday 30th December 2019

Meeting Closed at:- 20.15

Appendix 1

Appendix 1

Bank Reconciliation		Financial Year ending 31 March 2020	
Benwick Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	29/11/2019		
Approved by		Chair	
Date	02/12/2019		
Balance per bank statements as at	29/11/2019	£	£
Current Account		34,836.82	
NS&I		21,125.18	
			55,962.00
Less: Unpresented Cheques			
Cheque Number			
		450.60	
		35.00	
			485.60
Add: Any unbanked cash in transit			
Net bank balances as at		55,476.40	
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance	50,398.43		
Add: Receipts to date	17,133.48		
Less: Payments to date	12,055.51		
Closing Balance	55,476.40		

Earmarked Reserves:

Parish Plan	£532.89	
Verge Planting	£67.13	
Cemetery Extension	£7,494.17	
Street Lighting	£11,500.00	
The Pound	£2,000.00	
War Memorial	£2,000.00	
Mooring	£3,133.66	E M TOTAL £27,919.20
Allotments	£1,191.35	
General Reserve	£27,557.20	